

Alliance Charter Elementary

Board Meeting

October 17, 2017

Present: Jennifer B-T, Shari H, Lisa P*, Julie G*, Jill M**, Mindy G, Shanda S***, Julie L*, Deanna S*, Erika O**, Amy G***, Kelly E*, Erika G, Holly T***, Diane L*

*Indicates voting member

**Indicates outgoing voting member (as of votes for new parent reps)

***Indicates incoming voting member (as of votes for new parent reps)

Meeting Called To Order: 3:35

Introductions

Welcome/Overview (Julie):

- Voting on the new parent reps:
 - Kindergarten: Holly Tamulion (Julie G made a motion to approve Holly as Kindergarten parent rep, Deanna S 2nd) motion passed unanimously (Lisa P, Julie G, Jill M, Julie L, Deanna S, Erika O, Kelly E)
 - 1/2/3 Grades: Amy Gaerthofner (Julie G made a motion to approve Amy as 1/2/3 parent rep, Erika O 2nd) motion passed unanimously (Lisa P, Julie G, Jill M, Julie L, Deanna S, Erika O, Kelly E)
 - 4/5 Grades: Shanda Stachurski ((Julie G made a motion to approve Shanda as 4/5 parent rep, Erika O 2nd) motion passed unanimously (Lisa P, Julie G, Jill M, Julie L, Deanna S, Erika O, Kelly E)

Teacher's Report:

- Kindergarten Field Trips
 - Just got back from a successful outing to Mulberry Farms
- Grades 1-3 Field Trips
 - 1000 islands 10/31
- Grades 4-5 Field Trips
 - Menominee culture and logging museum in Shawano. October 19.
- Looking for a parent volunteer to help organize the book room about once a month. Mrs. Monroe will train this person. Any interested persons can contact Julie Lennon. Erika Otto volunteered.
- Dates for Parents In The Classroom are 11/17 (1-3pm) and 2/23 (1-3pm)

Treasurer's Report

- Walkathon came in over projected amounts - great!
- Music Fees are on track
- Training/Curriculum Budget

- Virginia Peters has taken some additional training which has impacted the budget. She will be putting off additional training until summer in order to help the budget. This should be discussed in the spring meetings when budget comes up. Also, the difference between the budget and actual can be made up from the “Montessori Supplies” item in the budget.

Fundraising Report:

- Butterbraids will be sold 10/23-11/3, orders will be delivered 11/17 from 12-1 in the gym.

Volunteer Education Update:

- Development of a master list of all volunteer opportunities is being created
- A disclaimer is being added to the volunteer contract that clarifies some safety procedures regarding volunteer/student interaction
- A parent brought up that the volunteer contract includes agreeing to watch a training slideshow. However, if the volunteer does not attend a training night, there is not currently a way for them to view this slideshow. Parent recommended the Volunteer Education Coordinator address this issue by either taking this item off the contract or modify the language.

Lottery Team:

- A small team is being assembled to investigate our current lottery policy and compare it with other public charter schools that have a lottery system. The issue in question is how to handle families with multiple students entering the same grade - whether they should receive one entry per child, or one entry per family. Sarah Rivet will lead this team and any interested parties can contact her if they'd like to take part.

Principal's Report:

- Saturday November 11, Deanna Standorf, Virginia Peters, and Diane Luft will attend the Montessori Conference in Madison.
- Steve Dreger has looked over our charter renewal and gave the following feedback:
 - Number the pages
 - Page 2, Item C, recommends striking the portion of the mission statement that says “and to make decisions regarding” because it creates a sense that ACEC can make decisions that could potentially override the policies and decisions made by NJSD.
 - Diane made a motion to change this language to “ACEC will work in conjunction with NJSD to make decisions regarding...” Julie G 2nd, motion passes unanimously (Lisa P, Julie G, Shanda S, Julie L, Deanna S, Amy G, Kelly E, Holly T, Diane L)
 - There will be a school board meeting on Tuesday, November 7, 6pm and the charter renewal will go before the board. Diane and Julie G will be in attendance, and all are welcome to attend.

- Our background check policy for volunteers has been looked at, modified, and communicated to staff. Here are the main points:
 - Any volunteer who is not being directly supervised by staff needs to have a background check.
 - If staff is present, a check is not needed.
 - If the volunteer is in a common or surveilled area, no check is needed.
 - If the volunteer is in a small group that does not include a NJSD staff member (on a field trip, for example), a check is needed.
 - Staff should always use judgement and not rely on a passed background check solely.
 - Background checks take one week, so please be aware of this for field trip timing. Forms are in the office, and once a background check is on file, it is good for life.
 - If anyone ever has a concern about a volunteer, please bring that concern to Diane.

Open Forum - no items

Julie G made a motion to adjourn, Julie Lennon 2nd, unanimous approval.

Meeting adjourned at 4:42pm